

Examination System

The academic session consists of two terms,

First Term : April to September 2024

Second Term: October to March 2025.

Two unit tests will be conducted in first term; The average of UT's will be considered as PT1.

PT 2/ Half Yearly Exams -

In the month of September 2024

PT-3

In the month of December 2024

PT 4/Annual Exam -

From last week of February 2025

Internal Assessment will be assessed as per the given parameters.

Class Work / Home Work / Notebooks/ Assignment/ Listening and Speaking Skills/
Reading and Writing Skills/ Portfolio/ Projects.

Detailed Internal Assessment

Languages - English/ Hindi/ Sanskrit/ Punjabi		Mathematics/ Science/ Social Science	
Listening Skill	5	Critical Thinking & Evaluation	5
Speaking Skill	5	Problem - Solving & Inference	5
Reading Skill	5	Collaboration & Creative Thinking	5
Writing Skill and Language (Vocab, Spelling, Grammar)	5	Value/ Ethical application of concepts	5
Project and Viva	5	Project and Viva	5
Portfolio (Notebook & SEA)	5	Portfolio (Notebook & SEA)	5
Reading Bonus (0/1/2/3/4)			
Total	30	Total 30	

Term 1 - Periodic Test 1 (Average of UT 1 & UT 2)

Periodic Test 2 / Half Yearly Exam

Term 2 - Periodic Test 3

Periodic Test 4 / Annual Exam

Calculation of Final Grade

Term 1 - Periodic Test 1 (20 Marks) + Periodic Test 2 / Half Yearly Exam (50 Marks)
+ Internal Marks (30 Marks) = 100

Term 2 - Periodic Test 3 (20 Marks) + Periodic Test 4 / Annual Exam (50 Marks) +
Internal Marks (30 Marks) = 10

Note:

1. Co - Scholastic subjects Yoga, Music, Computer, Art and Craft, Dharam Shiksha, General Knowledge and Physical Education will be assessed on their level of participation in these activities and Indicators of Assessment will be mentioned in the Progress Report Card.
2. **If a Child fails to appear in Exams, no Retest will be conducted.**
- 3.

GRADING SYSTEM

Scholastic Assessment

Grades are awarded on a 8 - Point Grading Scale as follows

Marks Range	Grade
91 - 100	A1
81 - 90	A2
71 - 80	B1
61 - 70	B2
51 - 60	C1
41 - 50	C2
33 - 40	D
32 & below	E

Co - Scholastic Assessment

Grades are awarded on a 5 - Point Grading Scale as follows

A1	A2	B1	B2	C
Highly	Quite	Performs	Trying	Can do
Competent	Capable	Satisfactorily	Well	Better

A candidate must obtain a minimum of Grade D in all the subjects for promotion to the next class. Candidates scoring 91% and above in aggregate will be considered as A1 Achiever

ENGLISH LANGUAGE DEVELOPMENT

Book Prescribed:

Literature
Grammar

- 1) My English Reader
 - 2) English Practice Book
- Unit Test- 1**

My English Reader:
Literature

Unit - 1 Animal World
Poem:- I speak, I say, I talk,
Lesson- The Dolphins
Lesson- The Dogs
(New words, word meaning, Q/Ans and exercises of given chapters)

Grammar

Nouns (Naming words) (common and proper noun)
Unit Test- 2

My English Reader
Literature

Unit -1 Animal World
L- The Canary
L- The Ostrich and The Hedgehog
Poem- At the Zoo
(New words, word meaning, Q/ Ans and exercises of given chapters.)

Grammar

Change the number (How many?)

MID TERM EXAMINATION /PT-2

Section- A (Reading)	Section- B (Writing)	Section-C (Grammar)	Section-D (Literature)
1. Unseen Passage I 2. Unseen Passage II	Paragraphs 1. Care for Animals 2. Importance of trees Application 1. Sick leave 2. Urgent leave	1. Noun 2. Pronoun 3. Adjectives 4. Verbs (Doing words) 5. Change the number	Unit-II Nature Cares L- The God of River L- Minu and Dino L- Trees (New words, Word meanings, Q./ Ans. and exercises)

Month wise Syllabus

April

Literature (Reader)

Poem- I speak, I say, I talk

L- The Dolphins

Grammar

Topic Noun

May

Literature

L- The Dogs

L- The Canary

Grammar

Number (How many?)

Writing : Application (Sick leave)

July

Literature

L- The Ostrich and The Hedgehog

L- The God of River

Poem- At the Zoo

Grammar

Verb (doing words)

Paragraph - Care for Animals

Unseen Passage

August

Literature

L- Minu and Dino

L- Trees

Grammar

1) Pronouns

2) Adjectives (describing words)

3) Paragraph : Importance of Trees

4) Application : Urgent Leave

September

Revision for Mid term Exams

PT-3

Literature

Unit- III Regard for Values

L- Nina is the Winner

Poem- Two little Kittens

L- The Birthday Kitten

L- Krishna and Sudama

- Grammar**
- 1) Types of Sentence
 - 2) Subject and Predicate
 - 3) Use of a, an, the (Articles) (fixing words)

ANNUAL EXAMINATION / PT-4

Section- A (Reading)	Section- B (Writing)	Section-C (Grammar)	Section-D (Literature)
1. Unseen Passage 1	Paragraphs (1,2) Letter Writing	1. Adjectives	L- Man Learns to fly. Poem - The Key
2. Unseen Passage 2	(1, 2) Picture Composition	2. Preposition 3. Articles 4. Subject and predicate 5. Type of sentences	L-Michael Goes Climbing L- The Magic Room (New words, word meanings, Q./Ans. and exercises)

Month wise syllabus

October

- Literature** L-Nina is the Winner
Poem- Two little kittens
- Grammar** 1) Types of Sentences
2) Subject and Predicate

November

- Literature** L- The Birthday Kitten
L- Krishna and Sudama
L- Man Learns to Fly
Poem - The Key
- Grammar** 1) Articles (a, an, the)

December

- Literature** L- Michael goes climbing
L- The Magic Room
- Grammar** Prepositions
- Writing** Paragraphs
1. Republic Day
2. Value of Discipline

Letter : Invitation Letter

Picture Composition

January

Reader

Unseen Passage

Revision of all grammar topics

February

Revision of Annual Exam will be taken up according to the Revision schedule.

हिन्दी

पाठ्य पुस्तकें-

भाषा माधुरी भाग- 3

भाषा अभ्यास भाग- 3

सत्र प्रारंभ होने पर पहले दिन वर्णमाला का ज्ञान तत्पश्चात्
मात्रा ज्ञान करवाया जाएगा।

आवधिक परीक्षा 1 (पी.टी. 1)

यूनिट टैस्ट 1

भाषा माधुरी

पाठ 1 भोलू भुलक्कड़

पाठ- 2 भारत देश

भाषा अभ्यास- पाठ 1, 2

व्याकरण - संज्ञा

गिनती 1-10

यूनिट टैस्ट 2

भाषा माधुरी

पाठ- 3 हाथी और चिड़िया

पाठ- 5 बहादुर दोस्त

भाषा अभ्यास- पाठ 3, 5

व्याकरण- क्रिया

गिनती - 11-20

आवधिक परीक्षा-2 (पी.टी. 2)

भाषा माधुरी

पाठ 6 घमंडी मक्खी

पाठ-7 दादा जी

पाठ - 8 अगर पेड़ भी चलते होते

अतिरिक्त अंक - पाठ-4

चींटी ने पाठ पढ़ाया

व्याकरण

1. संज्ञा

2. क्रिया

3. विलोम शब्द

4. लिंग

	5. वचन
	6. संयुक्त व्यंजन
	7. अनुस्वार / अनुनासिक
	8. समानार्थी शब्द
भाषा अभ्यास	पाठ 6, 7, 8
अनुच्छेद	1. मेरा विद्यालय 2. मेरी प्रिय अध्यापिका
प्रार्थना पत्र	1) बीमारी में अवकाश के लिए प्रार्थना पत्र (रिक्त स्थान) पठित गद्यांश (पूर्ण वाक्य में उत्तर)
कक्षा गतिविधियाँ	1) जमीन के ऊपर व नीचे उगने वाली सब्जियों के नाम चित्र सहित। 2) भारत देश कविता सस्वर वाचन 3) शब्द लड़ी 4) मुखौटा बनाना 5) सूखी पत्तियों से डिज़ाइन बनाना 6) अखरोट के छिलके से कल्लुआ, चिड़िया बनाना
	माह के अनुसार पाठ्यक्रम
	अप्रैल (वर्णमाला तथा मात्राएँ पुनरावृत्ति)
भाषा माधुरी	पाठ 1, 2
भाषा अभ्यास	पाठ 1, 2 संज्ञा मई
भाषा माधुरी	पाठ 3, 4, 5
भाषा अभ्यास	पाठ- 3, 4, 5 क्रिया जुलाई
भाषा माधुरी	पाठ- 6, 7
भाषा अभ्यास	6, 7 अवकाश के लिए प्रार्थना पत्र

	अगस्त
भाषा माधुरी	पाठ-8
भाषा अभ्यास	पाठ 8 अनुच्छेद- मेरा विद्यालय, मेरी प्रिय अध्यापिका पठित गद्यांश
	सितंबर
	मध्य सत्र पाठ्यक्रम की दोहराई आवधिक परीक्षा-3 / पी.टी. 3
भाषा माधुरी	पाठ-9 गीत का कमाल पाठ-11 चूँ-चूँ की टोपी भाषा अभ्यास- पाठ 9, 11 व्याकरण- विशेषण गिनती 21-40
भाषा माधुरी	पाठ- 12 सुबह पाठ- 13 ऐसे थे लाल बहादुर शास्त्री
भाषा अभ्यास	पाठ 12, 13 व्याकरण- विराम चिह्न आवधिक परीक्षा 4 / पी.टी. 4
व्याकरण	1) विशेषण 2) विराम चिह्न 3) अनेक शब्दों के लिए एक शब्द 4) पर्यायवाची 5) 'र' के रूप 6) संज्ञा 7) क्रिया 8) वचन 9) लिंग 10) विलोम 11) अनुस्वार / अनुनासिक 12) समानार्थी

भाषा माधुरी	पाठ -14 सबसे बड़ा मूर्ख पाठ -15 बुआ का पत्र पाठ -16 सवाली राम
भाषा अभ्यास	पाठ- 14, 15, 16
अनुच्छेद	1) मेरा प्रिय त्योहार 2) सुबह की सैर अपठित गद्यांश- (पूर्ण वाक्य में उत्तर)
पत्र	1) मित्र को धन्यवाद पत्र। गिनती - 1 - 50, प्रार्थना पत्र, चित्र वर्णन

कक्षा गतिविधियाँ

- 1) बधाई कार्ड बनाना
- 2) शब्द लड़ी बनाना
- 3) चूँ-चूँ की टोपी पाठ का नाटक मंचन/टोपी बनाना।
- 4) लाल बहादुर शास्त्री पर पाँच पंक्तियाँ
- 5) सबसे बड़ा मूर्ख नाट्य मंचन
- 6) दीपावली के लिए कार्ड (पेज नं. 69, 74)
- 7) पशु-पक्षी बनाइए।

मासानुसार पाठ्यक्रम

अक्तूबर

भाषा माधुरी	पाठ -9, 10, 11
भाषा अभ्यास	पाठ- 9, 10, 11

नवंबर

भाषा माधुरी	पाठ- 12, 13
भाषा अभ्यास	पाठ- 12, 13, विराम चिह्न, मित्र को धन्यवाद पत्र व प्रार्थना पत्र

दिसंबर

भाषा माधुरी	पाठ- 14, 15
भाषा अभ्यास	पाठ- 14, 15
अनुच्छेद	मेरा प्रिय त्योहार, सुबह की सैर

जनवरी

भाषा माधुरी	पाठ- 16
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भाषा अभ्यास

पाठ- 16

अपठित गद्यांश

फरवरी

वार्षिक परीक्षा पाठ्यक्रम की दोहराई

MATHEMATICS

Book Prescribed: Primary Mathematics (Class- III)

Term- 1

Unit Test- 1

Periodic Test - 1

Unit - 1 Numbers upto 9999

Tables: upto 13

Unit Test-2

Unit 2 - Addition

Unit 3 - Subtraction

Tables: Upto 14

Half Yealy Exam / Periodic Test-2

Tables upto 15

Unit-1 Numbers upto 9999 (Ws. 3-6)

Unit-2 Addition (Ws.4, 5)

Unit-3 Subtraction (Ws. 5 - B.T.)

Unit-4 Multiplication

Unit-6 Day, Date and Time

Unit-11 Fractions

Activity

- Abacus making
- Model of clock
- Paper folding Activity for Fraction
- Fraction flowers

Oral Work

Tables (Dodging tables: 2 to 15)

Addition and Subtraction (without carry and borrow)

Multiplication (90x2, 50x5)

(5 marks have been kept for the oral test)

Monthwise Syllabus

April	Table 2 to 15 Unit 1 Numbers upto 9999 Unit 2 Addition W. S. (1 to 2)
May	Unit 2 Addition (3-BT) Unit 3 (WS 1-3) Revision for unit test 1
July	Unit 3 Subtraction (W.S. 4 to B.T) Unit 4 Multiplication (W. S. 1 to 4) Revision for unit test 2
August	Unit 4 Multiplication (W.S. 5 to 8) Unit 6 Day, Date and Time Unit 11 Fractions
September	Revision for half yearly exam
Note :	1. The above mention activities and project will be evaluated in given term. 2. All the given assignment and note books will be evaluated.

Term 2

Periodic Test 3

Unit 5- Division
Unit 7- Money
Unit-4 Multiplication (W.S. 7 and 8)
Tables upto 16

Annual Examination / Periodic Test-4

Unit 5 - Division (W.S. 8 - B.T.)
Unit 7 - Money (B.T.)
Unit 8 - length
Unit 9 - Weight
Unit 10 - Capacity
Unit 12 - Geometry
Tables upto 17

Activity

- Pasting price tag to different items
- Drawing 3-D shapes in scrap book
- Weighing machines help of cups

- Oral Work** Tables/ Dodging tables
Addition/ Subtraction (without carry and borrow)
Multiplication/ division (30×60 , $135 \div 15$)
(5 marks have been kept for the oral test)
- Note :** 1. The above mention activities and project will be evaluated in given term.
2. All the given assignment and note books will be evaluated.

Monthwise Syllabus

- October** Unit-5 Division
Unit 7 Money (W.S. 1 to 4)
- November** Unit 7 Money (W.S.5 to BT)
Unit 8 Length
- December** Unit 12 Geometry
Unit 9 Weight
- January** Unit 10 Capacity
- February** Revision for Annual Exam

SCIENCE

Book Prescribed: My Living World-III

Periodic Test 1

Unit Test-1

Lesson- 1 My body
Diagram- Human Tongue

Unit Test-2

Lesson- 2 Plants Around us
Diagram- Parts of a Plant

Mid Term Examination / Periodic Test 2

Lesson - 1 My Body
Lesson- 2 Plants Around us
Lesson- 3 Leaf
Lesson- 4 Importance of Plants
Lesson- 5 Animals

Diagram 1 Leaf and its parts

2. Fresh water animals
3. Salty water Animals

Activities: (Classroom/ Smart Class)

1. Paste/Draw pictures of sense organs (S.B)
2. Paste/ Draw pictures of trees/shrubs/ herbs (S.B)
3. Paste/ Draw pictures of useful leaves (S.B)
4. Paste/ Draw pictures of land/air/ water animals
5. Nature walk to identify tree/ shrub/herb.
6. A potted plant will be shown in the class to identify its parts.
7. Identification of different leaves
8. Van Mahotsava Celebration
9. Video showing care of sense organs
10. Make a collage of things we get from plants.
11. Assignments of all the lessons.

Monthwise Syllabus

April	Lesson - 1, Diagram- Human Tongue
May	Lesson- 2
July	Lesson- 3, Lesson- 4
August	Lesson- 5,
Diagram	1. Fresh Water Animals 2. Salty Water Animals
September	Revision of term-1

Periodic Test 3

- Lesson - 6 Feeding habits of animals
Lesson- 7 Birds and their nests

Annual Examination / Periodic Test 4

- Lesson- 6 Feeding habits of animals
Lesson - 7 Birds and their nests
Lesson- 8 Food
Lesson- 9 Cooking and Eating habits
Lesson- 10 Water

Diagram	1. Underground stems 2. Edible roots 3. Water Cycle
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Activities:

1. Paste pictures of carnivorous/ herbivorous and omnivorous animals (S.B)
2. Paste different types of feathers (S.B)
3. Paste pictures of sources of water (S.B)
4. Flash card activity (L-6)
5. Nest-making using coconut shells, straws, twigs, cotton etc.
6. Experiment showing water cycle.
7. Classroom lunch Activity
8. Video Showing water cycle
9. Video showing different types of cooking utensils.
10. Assignments of all the lessons.

Month wise Syllabus**October**

Lesson- 6, Lesson- 7

November

Lesson- 8,
Diagram- 1. Underground stems
2. Edible Roots

December

Lesson- 9

January

Lesson-10
Diagram water cycle

February

Revision for Annual Examination

SOCIAL SCIENCE

Book prescribed: We and our World

Periodic Test - 1**Unit test- 1**

Lesson- 1 The Family
Map Skill - L-1 + Assignment

Unit test- 2

Lesson- 2 Family similarities
Lesson - 3 Our Food

Map Skill L-2, 3 + Assignments

Periodic Test - 2

Lesson - 3 Our food

Lesson - 4 Our Dresses

Lesson- 5 The Early Man (with internals)

Lesson- 6 Learning about works

Lesson- 7 If you believe you can, you will.

Map Skill - 3, 4, 5, 7

Class Room/ Smart class room activities

- 1) Students will collect the photographs of their family member for making family tree.
- 2) A video on importance of family will be shown.
- 3) Thanks giving card (Pg. No. 16, Q. 9)
- 4) Make a list of 8 famous personalities who are following their parents' occupations and paste their pictures in scrap-book
- 5) A special lunch party will be organised where the students will bring special dishes of different states. (Food Fair)
- 6) Paste the pictures of different occupations in scrap-book.
- 7) Make beautiful composition in scrap book with vegetables like lady finger, capsicum, onion, potato etc.
- 8) Story of Dr. A.P.J. Abdul kalam will be shown.
- 9) Draw and display (Tools of Early man)

Month wise syllabus

April	Lesson- 1 The Family Lesson-2 Family Similarities
May	Lesson- 3 Our food Lesson-4 Our Dresses
July	Lesson- 5 The Early Man Lesson- 6 Learning About Works
August	Lesson- 7 if you believe you can, you will.
September	Revision of Mid Term Exam

Periodic Test - 3

Lesson - 8 Let us Enjoy

Lesson - 9 Our Homes (with Internals + Map Skill)

Lesson - 10 Beautiful Homes

Periodic Test-4

Lesson-11 Directions

Lesson- 12 Conquering Distances

Lesson - 13 Closing Distances (with internals)

Lesson - 14 I am proud to be an Indian (with internals)

Lesson - 6 Learning About works

Map Skill - L-11, 12, 13, 14

Class Room/ Smart Class Room Activities

- 1) Paste pictures of different types of houses in scrap- book.
- 2) Poster on 3R's
- 3) Collage making of different means of communication.
- 4) Paste pictures of different means of transport in scrap-book.

Month wise syllabus

October

Lesson- 8 Let us Enjoy

Lesson - 9 Our Homes

Lesson - 10 Beautiful homes

November

Lesson - 11 Directions

Lesson - 12 conquering Distances

December

Lesson - 13 Closing Distances

Lesson - 14 I am proud to be an Indian

January

Assignments of Ch. 9, 12, 13

February

Revision of Annual Exam

GENERAL KNOWLEDGE

Book Prescribed : Kid-Wiz [Class III]

MID TERM EXAMINATION

Page : 1 to 30

Extra Topic : Indian States and their capitals

ANNUAL EXAMINATION

Page : 31- 60

Group Discussion on the topic that will be given in the class.

धर्म-शिक्षा

पाठ्यपुस्तक : धर्म शिक्षा भाग-3

MID TERM EXAMINATION

1. आर्य समाज के प्रथम पाँच नियम
2. पाठ 1 से 7 तक
3. गायत्री मंत्र – याद करो तथा लिखने का अभ्यास

(Oral practice will be given in the class)

ANNUAL EXAMINATION

1. आर्य समाज के अन्तिम पाँच नियम
2. पाठ 8 से 13 तक
3. गायत्री मंत्र गीत (तूने हमें पैदा किया...) याद करो

(Oral practice will be given in the class)

विशेष : हवन विधि व्यावहारिक रूप से सिखाई जाएगी।

DRAWING

- Books Prescribed :
1. Step by Step
 2. Plain drawing book

Please note : Use Plastic Crayons, HB pencil and scale

MID TERM EXAMINATION

- Step by step : Pg. 1 to 20
- Free Hand drawing :
1. Over lapping of geometrical shapes.
 2. Object drawing
 3. Birds composition
- Activity :
1. Paper Bag
 2. Greeting Card
 3. Thumb Painting

ANNUAL EXAMINATION

1. Step by Step : Pg. 21 to 40
- Free hand Drawing
 1. Sea Scene
 2. City Scene
 3. Animal Study
2. Activity :
 1. Slogan Writing
 2. Spray painting
 3. Best out of waste

YOGA

II योग

पाठ्य विषय:

1. योग क्या है ? योग और व्यायाम में क्या अन्तर है।
2. योग करने वाले विद्यार्थी को किस प्रकार का भोजन लेना चाहिए ? अध्यापक के द्वारा कक्षा में बताया जाएगा !
3. आसनों को कितने भागों में बाँटा गया है। अध्यापक द्वारा कक्षा में बताया जाएगा !

सूक्ष्म व्यायाम:

1. ग्रीवा शक्ति विकासक
2. जंघा शक्ति विकासक
3. कोहनी शक्ति विकासक
4. अंगुली शक्ति विकासक
5. पिंडली शक्ति विकासक
6. नेत्र शक्ति विकासक

आसन :

लेटकर करने वाले आसन :

1. शवासन
2. उत्तानपाद आसन
3. अर्धहलासन
4. हलासन
5. सर्वांगासन
6. नौकासन

- | | | |
|--------------------|-------------|-------------------|
| 7. सेतुबन्ध आसन | 8. मकरासन | 9. सर्पासन |
| 10. भुजंगासन | 11. धनुरासन | 12. पूर्ण धनुरासन |
| 13. पूर्ण भुजंगासन | | |

बैठकर करने वाले आसन

- | | | |
|------------------|------------------|-------------------|
| 1. पद्मासन | 2. उत्थितपद्मासन | 3. योगमुद्रासन |
| 4. मत्स्यासन | 5. दण्डासन | 6. पार्श्वमोतानसन |
| 7. आकर्ण धनुरासन | 8. वक्रासन | 9. वज्रासन |
| 10. शशांकासन | 11. उष्ट्रासन | 12. मंडुकासन |
| 13. कोकिलासन | | |

खडे होकर करने वाले आसन

- | | | |
|--------------|----------------|----------------|
| 1. वृक्षासन | 2. गरुड़ आसन | 3. ताड़ासन |
| 4. उत्कट आसन | 5. पादहस्तासन | 6. त्रिकोण आसन |
| 7. नटराज आसन | 8. कटि चक्रासन | |

ध्यानात्मक आसन :

- | | |
|------------|-------------|
| 1. पद्मासन | 2. सिद्धासन |
|------------|-------------|

योगनिद्रा त्राटक

प्राणायाम

- | | |
|---------------------------|------------------------------------|
| 1. अनुलोम-विलोम प्राणायाम | 2. सूर्यभेदन (सूर्यभेदी प्राणायाम) |
|---------------------------|------------------------------------|

सूर्य नमस्कार की सभी बारह कलाएँ

GAMES

- | | | |
|----------------|----|-----------------------|
| Indoor | 1. | Mr. Elephant's Memory |
| | 2. | Carrom |
| | 3. | Ludo |
| | 4. | Chess |
| Outdoor | 1. | Race and relay races |
| | 2. | Kho-Kho |

3. Skipping rope
4. Message race
5. Ring catching
6. Flying Disc
7. Understanding commands of Morning assembly
8. Dumbbells
9. Lezium
10. PT

MUSIC & DANCE

प्रार्थना एवं भक्ति

1. गायत्री मंत्र
2. शांति पाठ
3. राष्ट्रगान
4. डी० ए० वी० गान

DANCE

April + May

Punjabi Song

July + August

Janmashtmi Songs

September + October

Rajasthani Song

November + December

Mix Songs

January + February

All songs Practice

COMPUTER SCIENCE

Book Prescribed: Hands On

Mid term Examination

Theory:

- L-1 Getting Started (Activity - Headgear Activity)
- L-3 Keyboard 1
- L-4 Touch Typing: Play with Text Editor
- L-5 Know the Keyboard

Practical Work:

- Identify computers and its parts
- How to open and shut down a computer
- Functions of Restart & Stand by
- Identify types of keys on the keyboard
- Appreciate the positioning and use of Alphabet & Number Keys
- Familiarize with the position and use of Space Bar, Enter, Escape and Arrow keys on the keyboard

Following topics will be given for typing

1. My Family
2. My Class Room
3. My Teacher

Annual Examination

- L-2 Fundamentals of Computers
- L-6 Using the Icons
- L-7 Tux Paint: Let's paint the World
- L-8 Use safe: Precautions While Using Computers

Activity : Students will enact as parts of computer and speak few lines also.

Practical Work:

- Identify and familiarize with the position of CAPS LOCK, Shift and NUM Lock keys on the keyboard

- Learn the use of Delete & backspace key
- Identify and familiarize with Desktop
- Define Icons & Use of Icons
- familiarize with maximize, minimize and restore options

Tux Paint:

- Appreciate the use of Tux Paint Software
- Various features of Tux Paint Window
- Understand the use of various tools & Shapes

